I am delighted you have taken an interest in the position of a Head’s PA, Personnel Manager and Office Manager at The Catholic High School, Chester. This is a permanent role to work as a key part of the school’s support staff providing support to the Headteacher, Senior Leadership team and wider school community. Your application will be the first step in joining our ambitious and successful team and coincides with an exciting phase of our development as we progress our school. Having been judged as ‘Good’ by Ofsted in December 2021, we are eager to continue on our school improvement journey. If you feel you have the energy, determination and ideas to be part of this journey, then we would love to hear from you.

Our school is about everyone working together to achieve the best for our students and our staff. We know that success comes from knowing our roles and ensuring that we push our potential every day. As a Catholic school we strive to serve each other at every opportunity in order to create a family environment. If this sounds like the school for you, then let us know.

Mrs C McKeagney

Headteacher